

Knights of Columbus Council 766

Action Plan 2010/2011

Objective: To recruit new members, reengage existing members, communicate effectively, increase membership participation in council activities, enhance our presence in the catholic parish community, and unite the Council spiritually, financially and brotherly.

Action Item 1 - 1st Degree Program

1. Joe Fondahan will chair of the 1st Degree Committee. They will select other active Knights to serve on the 1st Degree Committee.
2. 1st Degree Committee will hold three (3) 1st degree initiations each year (July thru June).
3. 1st Degree Committee will establish a goal of how many new member they anticipate to initiate.
4. 1st Degree Committee will determine the dates and times one year in advance and will provide the Grand Knight the selected dates to be incorporated in the KOC 766's Master Calendar of Events.
5. 1st Degree Committee will prepare and submit a plan to the Grand Knight by August 1st detailing the 1st degree dates, members of the 1st Degree Committee, projected new initiation goal, and finally, a process how the 1st Degree Committee will secure and retain the new 1st degree members in being an active member in our Council.
6. 1st Degree Committee will conducted a Membership Blitz (September) and reach their 50% initiation goal by October 1st
7. 1st Degree Committee will conducted a Membership Blitz (January) and reach their 100% initiation goal by March 1st
8. 1st Degree Committee will initiate a process in developing a 2nd & 3rd Degree Program similar to 1st Degree Program.
9. Inform 1st Degree member to pursue 2nd & 3rd degrees.

Action Item 2 - Officers Meetings

1. Deputy Grand Knight will select the dates and times one year in advance of all Officer Meetings.
2. Deputy Grand Knight will stress the importance of attendance at these Officers Meetings and will remind (via e-mail or telephone).the Officers of these meetings.

Action Item 3 - Monthly Newsletter & Correspondences

1. Grand Knight will prepare and transmit (via e-mail and USPS) the monthly newsletter by the 4th Tuesday of each month.
2. Any information to be incorporated in the monthly newsletter will be due to the Grand Knight by the 3rd Thursday on each month.
3. Follow-up communication to membership (via e-mail and automatic phone dialer) of upcoming events.

Action Item 4 - Monthly General Council Meetings

1. Grand Knight will initiate a proactive communication effort to get more KOC members involved in the Monthly General Council Meetings. Proactive communication effort will involve by providing detail information in the monthly newsletter, updated information on the KOC website, and telecommunication message via phone through an automatic message dialing system informing KOC members of upcoming meetings and events.
2. Before each meeting, Council will do one decade of the rosary.
3. At one or two Monthly General Council Meetings will have a parish priest give the Council Dioceses updates, lecture, gospel reading and explanation, etc.
4. End of each meeting, Knights will sing a song.

Action Item 5 - Annual Budget

1. Financial Secretary and Grand Knight will prepare an Annual Budget Report.
2. The Annual Budget Report will be submitted at the Officers Meeting and General Council meeting in the months of October, February and June meetings.

Action Item 6 - Monthly Dinner Meeting Program

1. Grand Knight will select a KOC member to Chair the Monthly Dinner Meeting Program.
2. The Chair of Monthly Dinner Meeting Program will responsible all dinners prior to the general meeting and will select other KOC members to prepare the monthly dinners.
3. The Chair of Monthly Dinner Meeting Program will keep each monthly dinner cost below \$40.00 and will seek donations from the KOC Members and each dinner event.

Action Item 7 - Council General Fundraiser Events

1. The Council Fundraisers Events are crucial to the Council's existence and proceeds from Council General Fundraisers Events will used exclusively for general operations and maintenance.
2. Grand Knight will select Chairs to specific Council General Fundraisers Events.
3. Chairs of the Council General Fundraisers Event will determine the event date and time one year in advance and will provide the Grand Knight the selected date to be incorporated in the KOC 766's Master Calendar of Events by August 1st of each year.
4. Council General Fundraisers Events:
 - a. Football Raffle – General Fund - July
 - b. Steak Feed – General Fund - November
 - c. Clergy & Religious Appreciation Dinner – General Fund - March
 - d. TBD
5. Chairs will be responsible for coordination of Council General Fundraisers Event and will select other KOC members to assist in the effort.
6. At the next general meeting following said Council General Fundraisers Event, the Chair of the said Council General Fundraisers Event will prepare a report detailing the event, expense and revenue, KOC member participants, and their recommendations for next year event.

Action Item 8 - Council Philanthropic Events

1. Grand Knight will select Chairs to specific Council Philanthropic Events by August 1st of each year.
2. Council Philanthropic Events:
 - a. Fish Fry – March & April

- b. Blood Drive – Annual – February
 - c. Annual Hospice Cookie Drive – October
 - d. Annual Mother –Son Breakfast – February
 - e. St. Patrick Day Event
 - f. DeSales Senior Pizza Lunch
3. Chairs will determine the Council Philanthropic Event date and time one year in advance and will provide the Grand Knight the selected date to be incorporated in the KOC 766's Master Calendar of Events.
 4. Chairs will be responsible for coordination of the Council Philanthropic Event and will select other KOC members to assist in the effort.
 5. At the next general meeting following said Council Philanthropic Event, the Chair of the said Council Philanthropic Event will prepare a Report detailing the event, results, KOC member participants, and their recommendations for next year event.
 6. Said Report will be used by the Grand Knight for the monthly newsletter and for submission to State and National Knights of Columbus publications.

Action Item 9 - Annual General Council Events

1. Grand Knight will select Chairs to specific Annual General Council Events by August 1st of each year.
2. Annual General Council Events:
 - a. Family Picnic – August
 - b. Memorial Mass – November
 - c. Tom & Jerry Party – December
 - d. Free Throw Contest – January
 - e. Grand Knights Dinner – April
3. Chairs will determine the Annual General Council Event date and time one year in advance and will provide the Grand Knight the selected dates to be incorporated in the KOC 766's Master Calendar of Events.
4. Chairs will be responsible for coordination of the Annual General Council Event and will select other KOC members to assist in the effort.
5. At the next general meeting following said Annual General Council Event, the Chair of the said Annual General Council Event will prepare a Report detailing the event, results, participation, and any recommendations for next year event.
6. Said Report will be used by the Grand Knight for the monthly newsletter and for submission to State and National Knights of Columbus publications.

Action Item 10 - 766 Council Goals

1. Select one (1) other Council General Fundraisers Event.
2. Select one (1) other Council Philanthropic Event.
3. Purchase an automatic phone dialer to assist in informing KOC members of meetings and events. Allocate \$300 in the 2010/2011 budget.
4. Increase participation in monthly General Meeting, Council General Fundraisers Events, Council Philanthropic Events, and Annual General Council Events.
5. Conduct two (2) Joint Meetings with 4th Degree members at the General Meeting in the months of September and May.
6. Hold four (4) "Pennies for Heaven" fundraisers. Two (2) General Council Meetings, Past Grand Knight Dinner and Clergy & Religious Appreciation Dinner.

7. Council 766 Building Committee will meet two (2) times per year to review building issues at the Hall.
8. Update Council By-Laws.
9. Attend at a minimum six (6) District meetings per year. Host at least one (1) District meeting in Walla Walla.
10. Grand Knight and Deputy Grand Knight will meet with the local priests to determine how the parish community sees the Knights of Columbus and how we can get more involved in the parish community.
11. Increase the revenue opportunity during non KOC events being held at the KOC Hall (Cattleman's Dinner, Bowling Awards, etc...)
12. Examine KOC Hall expenses and determine if there are any opportunities if any to reduce annual operating expenses.
13. Inventory key's to the KOC Hall.
14. Evaluate KOC's BBQ, grills, and fryer to improve mobility and easier transportation option to events.
15. Pro-Life Banner on KOC Hall